



**MILLENNIUM CHALLENGE ACCOUNT – KOSOVO  
MEETING MINUTES OF THE 5TH BOARD OF DIRECTORS  
MEETING  
DECEMBER 21, 2023  
09:00 AM**

Meeting Room P-38 (Government Building, Mother Teresa Square, 10000 Prishtinë)

The Board of Directors ("**Board**") of Millennium Challenge Account-Kosovo ("**MCA-Kosovo**") held the 5<sup>th</sup> meeting held at the above-mentioned date and time for which notice was duly given on December 15, 2023 in accordance with (i) the Statute of MCA-Kosovo ("**Statute**"); (ii) that certain Millennium Challenge Compact Agreement, by and between the United States of America, acting through the Millennium Challenge Corporation ("**MCC**"), and the Government of Kosovo (the "**Government**"), dated July 15, 2022 (the "**Compact**"); and (iii) that certain Program Implementation Agreement, by and between MCC and the Government (the "**PIA**"), dated July 15, 2022.

**I. BOARD MEMBERS**

1. Artane Rizvanolli, Minister of Economy – in person
2. Besnik Bislimi, First Deputy Prime Minister – in person
3. Liburn Aliu, Minister of Environment, Spatial Planning and Infrastructure – in person
4. Arberie Nagavci, Minister of Education, Science, Technology and Innovation – in person
5. Lerta Hollaj, Deputy Chief of Staff to the President – in person
6. Mimoza Krasniqi, Chief Executive Officer of Education Code, Civil Society Representative – in person

**Non-Voting Observers:**

1. Rinor Gjonbalaj, MCC Resident Country Director for Kosovo – in person
2. Florina Duli Sefaj, Chief Executive Officer, MCA-Kosovo – in person

**Others present:**

1. Emily Schults, Acting MCC Deputy-Resident Country Director for Kosovo – in person
2. Burim Hashani, Deputy Executive Director for Programs, MCA-Kosovo – in person
3. Dritëro Jashari, Deputy Executive Director for Operations, MCA-Kosovo – in person
4. Shqiptar Ibra, Legal Specialist, CDT – in person
5. Urtina Zeka, Economist, CDT – in person
6. Melik Krasniqi, Public Relations Specialist, CDT – in person
7. Agon Hysaj, Interim Procurement Director, CDT – in person
8. Lekë Musa, Fiscal Agent of MCA-Kosovo – in person

**Chairperson of the Board:** Artane Rizvanolli, Minister of Economy

**Person Acting as Secretary:** Shqiptar Ibra, Legal Specialist, CDT

**II. PROCEEDINGS**

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Meeting called to order at: 09:10 A.M

After the opening remarks of the Chair and the Chief Executive Officer of MCA-Kosovo, the Chairperson called the meeting to order and asked the Board Secretary if there is a quorum. The Board Secretary confirmed that quorum was reached through the presence of six Voting Board Members, including one non-government representative.

The Chairperson noted that notice of the meeting was provided in writing to each member of the Board on December 15, 2023, and confirmed that a quorum of the voting members of the Board (i) were present at the meeting in person apart from the Presidency, represented by the alternate, and (ii) had confirmed receipt of proper notice of such meeting.

The Chairperson noted that notice of the meeting distributed to the members included an agenda. No member of the Board attending the meeting objected to the calling of the meeting or the items on the agenda.

The meeting was then duly and legally convened and opened for the transaction of business.

#### A. Action Items

1. Approval of the meeting Agenda
  - (a) Summary of discussion: The Chair of the Board proceeded to present to the Board the Agenda of the Fifth Board Meeting with the following Action and Discussion items:
    1. Action Items
      - a. Approval of the Amendment of the Procurement Agent Contract;
      - b. Approval of the Implementing Entity Agreement with KOSTT;
      - c. Approval of the MCA-Kosovo Statute Amendment;
      - d. Approval of the rules and procedures for the functioning of the Procurement and Grants Committee.
    2. Executive Session (*Closed Session*)
      - a. Approval of Procurement Plan
    3. Discussions and Reports (*Open Session resumes*)
      - a. Update on Compact Projects
      - b. Summary of Disbursements and Disbursement Requests
      - c. Report on MCA-Kosovo Office Space
  - (b) Recommended action: Vote on the approval of the agenda
  - (c) Proposed resolution(s): Approve the agenda  
  
RESOLVED, that the Board hereby approves the agenda of the fifth Board Meeting held in Prishtina on 21 December 2023.
  - (d) All Voting Members vote in favor of approving the agenda without any changes to it.
2. Approval of the Amendment of the Procurement Agent Contract

- (a) Summary of discussion: The Chair invites the Deputy Executive Director for Operations, Mr. Dritëro Jashari, to present before the Board the Amendment of the Procurement Agent Contract. Mr. Jashari continued to present that the reason the PA contract is being amended was to fulfil MCA-Kosovo's obligations to provide the office space for the Procurement Agent as the accommodation cannot be done within MCA-Kosovo's premises. The provision of office space includes utilities and access to SAP management information system and has a total value of \$293,184.63 for the base and option periods.
- (b) Recommended action: Vote on the Amendment of the Procurement Agent Contract
- (c) Proposed resolution: Approve the Amendment of the Procurement Agent Contract  
  
RESOLVED, that the Board hereby approves the Amendment of the Procurement Agent Contract.
- (d) All present Voting Members vote in favor of approving the Amendment of the Procurement Agent Contract.

3. Approval of the Implementing Entity Agreement with KOSTT

- (a) Summary of discussion: The Chair invites the Deputy Executive Director for Programs, Mr. Burim Hashani, to present the Implementing Entity Agreement with KOSTT. Mr. Hashani continued to present to the Board the Implementing Entity Agreement, highlighting the responsibilities of both parties under the agreement. Considering that the Board Members did not have any questions, the Chair proceeded to call a vote on the Implementing Entity Agreement.
- (b) Recommended action: Vote on the approval of the Implementing Entity Agreement with KOSTT.
- (c) Proposed resolution(s): Approve the Implementing Entity Agreement with KOSTT.  
  
RESOLVED, that the Board hereby approves the Implementing Entity Agreement with KOSTT.
- (d) All present Voting Members vote in favor of approving the Implementing Entity Agreement with KOSTT.

4. Approval of the MCA-Kosovo Statute Amendment

- (a) Summary of discussion: The Chair invited the Board Secretary, Mr. Shqiptar Ibra, to present before the the Board the Amendment of the MCA-Kosovo Statute. The Board Secretary explained that this Amendment has been proposed to harmonize the Statute with the MCC's new Accountable Entity Procurement Policy & Guidelines which will become effective from the 1st of January 2024. However, given that MCA-Kosovo was chosen as one of the piloting accountable entities implementing an MCC Program, MCA-Kosovo will adopt these guidelines earlier. The amendment provides for the creation of the Procurement and Grants Committee as an Executive Committee which will be responsible for the approval of certain material changes to the Procurement and Grants Plan Package.

- (b) Recommended action: Vote on the approval of the Amendment of the MCA-Kosovo Statute.

- (c) Proposed resolution(s): Approve the Amendment of the MCA-Kosovo Statute.

RESOLVED, that the Board hereby approves the Amendment of the MCA-Kosovo Statute.

- (d) All present Voting Members vote in favor of approving the Amendment of the MCA-Kosovo Statute.

The Chair kindly required all participants who were not allowed to partake in the closed session to leave the conference room. The following participants left the conference room: Melik Krasniqi, Lekë Musa, Urtina Zeka.

Closed session begins.

#### 5. Approval of the Procurement Plan

- (a) Summary of discussion: The Chair invited the Interim Procurement Director, Mr. Agon Hysaj, to present the Procurement Plan to the Board. Mr. Hysaj proceeded to present the key points of the Procurement Plan and the MCA-Kosovo staff answered the questions of the Board regarding procurement. The Board asked for additional clarifications on four of the items. After receiving clarification, the Board approved the procurement plan without one item.

- (b) Recommended action: Vote on the approval of the Procurement Plan.

- (c) Proposed resolution(s): Approve the Procurement Plan.

RESOLVED, that the Board hereby approves the Procurement Plan.

- (d) All present Voting Members vote in favor of approving the Procurement Plan.

The Open Session resumes and the following participants re-enter the conference room: Melik Krasniqi, Lekë Musa, Urtina Zeka. Board Members Besnik Beslimi and Arberie Nagavci left the meeting at 10:00 a.m. The meeting as such has no quorum but proceeded with the reports and discussions since there were no items which require approval left.

### **B. Reports and Discussions**

#### 1. Update on Compact and overview of Program

- (a) Summary of discussion: The Chair invited the Deputy Executive Director for Programs, Mr. Burim Hashani, to present before the Board the Compact Progress Report. He explained that regarding the Energy Project, the Government of Kosovo approved the Program for Protection of Vulnerable Consumers as a condition precedent to the Energy Storage Project, MCA-Kosovo submitted the MFES Business Model to the Minister of Economy, drafted ownership options for KOSTT to own BESS, contracted the BESS Design and Supervision Consultant, and defined the legal modality for KOSTT to own BESS. Regarding the JETA Project, MCA-Kosovo contracted the the consultant for the design and



implementation of the Inclusive Energy Sector Workforce Activity and the consultant for the design and implementation for the Energy Skills for Future Activity. Valuable market research for measurement of benefits of the IESWA was provided, and the initial analysis of the energy sector labor market/skills needs, potential partner institutions, and gender and minority inclusion for ESF was provided.

## 2. Summary of Disbursements and Disbursement Requests

- (a) Summary of discussion: The Chair invited the Fiscal Agent Manager, Mr. Lekë Musa, to present the Summary of Disbursements to the Board. The FA manager summarized the disbursements up to date noting that from the Compact Development Funding, 62% have been committed, 60% of which have been disbursed. From Compact Facilitation Funding, 25% have been committed, 8% of which have been disbursed.

## 3. Report on MCA-Kosovo Office Space

- (a) Summary of discussion: The Chair invited the contract manager for the MCA-Kosovo Office Space Renovation Contract, Mr. Melik Krasniqi, to present before the Board the report on the status of the refurbishment. Mr. Krasniqi explained that all work was going well, with minor setbacks. He explained that electrical, ventilation, and water installations were finalized. In addition, dividing walls, plastering, as well as insulation and waterproofing of the rooftop and 9th floor terrace have all been finalized. Some minor setbacks have arisen after the demolition of the 9th floor, mostly related to energy efficiency and structural damage from previous renovation jobs. These issues will be fixed through a set of additional works necessary. Server room will be delayed until end of February but will not affect the move-in date.

## **III. THE CHAIR CALLED THE MEETING TO AN END.**

*The meeting was concluded at: 10:18 a.m.*

Certified by:

*For: Shqiptar Ibra*  
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Shqiptar Ibra  
Secretary of the Board, MCA-Kosovo

Acknowledged by:

*A. Rizvanolli*  
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Artane Rizvanolli  
Chairman of the Board, MCA-Kosovo