



RFQ ADDENDUM No.1

RFQ ref. No. 24-3006

for Event Planning & Management services for MCA-Kosovo

Dated: April 16, 2024

MCA-Kosovo is hereby issuing the **ADDENDUM No.1** to the RFQ for the Event Planning & Management services for MCA-Kosovo Ref. No. 24-3006.

The following sections of the RFQ are modified:

1 Paragraph 10 of the RFQ has been modified to read as follows:

Your **Form of Quotation** with the **List of prices** and **Compliance Declaration** as well as the requirements of the paragraph 4 should be submitted electronically by **April 25, 2024, at 03:00 PM (CET)** via the File submission link:

Link:

<https://e.pcloud.com/#page=puplink&code=3gcZH4qHPXmEmfXRFJE8f2hnfzgByUpk>

Instruction for uploading your submission:

- Click of this link/type this link correctly in a browser.
- **Click on Click Here to Add Files (select your quotation and all relevant documents and click upload)**
- Enter your: Company Name and Email address.
- Click Upload

Late submissions will be automatically rejected.

2 Attachment 1: SCOPE OF SERVICES AND REQUIREMENTS – Paragraph of the Responsibilities of the selected event management service provider/offeror, the requirement h) has been deleted:

h. Arrange decoration of the conference halls (when required) – removed.

The rest of the RFQ remains unchanged.

Sincerely,

DocuSigned by:

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Florina Duli
MCA-Kosovo CEO